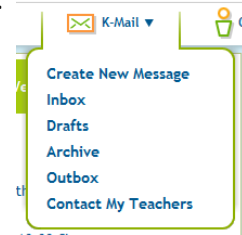# Middle School Student Daily Checklist

Log into Your Student Account Through the Online School (OLS)

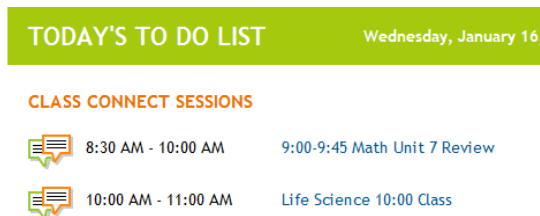- *See page 3 for the link and fill in your login information*

Check your K-mail at Least Twice per Day

- Look for important notes from teachers, updates, announcements, missing assignment notices, ways to get help, etc. and reply to your teacher if needed.

Attend all of Your Class Connect Sessions Every Day

- Attend live sessions through the Class Connect links on their OLS home page.
- Please note: Synchronous student attendance is captured through attending live sessions.

Complete Assignments as Directed by Your Teachers

- Synchronous students will <u>not</u> follow the daily or weekly plan in their OLS.
- Teachers provide specific directions regarding the assignments to be completed each day as well as will make a weekly assignment list available to students on the team website.
- Student daily assignments may include a lesson completed during the live session, a lesson in their OLS course, a quiz, a Study Island Pathway, etc…
- You may be asked to complete assignments through your Google account. S*ee page 3 for the link and your login information*
- When in doubt on what assignments to complete for the day check your team's website or K-mail your course teacher.

<u>REMEMBER</u>: This doesn't mean you have to do a lesson in class AND a lesson from your daily plan. Pay close attention to your teacher's assignments. You may skip around on the OLS or complete OLS lessons together in class which you can mark as finished.

Courses					
Agora Math 7 Unit 9: Lesson 8: Samples and Prediction			🖥	Lesson Assessment Mastered 100%	✅
Intermediate Language Skills B Vocabulary | Unit 5: Lesson 3: (Optional) Your Choice			🖥	No Assessment	✅
Intermediate Literature B Unit 9: Lesson 10: (Optional) Your Choice			🖥	No Assessment	✅
Intermediate World History A Unit 9: Lesson 3: An Empire Threatens			🖥	Lesson Assessment Mastered 100%	✅
Intermediate Art: World A Unit 4: Lesson 3: The Figure in Sculpture: Studio 2			🖥	Lesson Assessment Mastered 100%	✅
Study Island Please remember to log on to Study Island today.					

Your plan may not match what you learned or completed during class. You must keep up with what your teacher assigns.

Filled in green circle mean the lesson was completed.

Log into Study Island
- Complete all assignments and/or Pathways assigned to you. (English and math courses include graded Study Island assignments)
- *See page3 for the link and your login information*

Use the Agora Middle School Website Daily. Follow the links to your team and teachers' websites:
http://www.agoraeagles.org/middle-school.html

Log into Sapphire to Check your Grades and Other Information
- Follow the *link and complete your login information below when provided*
- Frequently check your grades and ask if your teacher if you have questions

Reminders:

- **Take notes during class!** Taking great notes will not only help prepare you for tests, papers and assignments but will allow you to practice writing skills. Well-developed writing skills will be important during and after high school. Have a notebook, pens, pencils, and a calculator readily available as you work throughout the school day.

- The Learning Coach must notify the **Attendance Office** of any student absences. An absence excuse must be K-mailed to the Attendance Office within 3 school days of the absence. After 10 days, a physician's note is required to excuse the absence.

- **Technical Problems**: Please contact K12 Technical Support at 1(866) 512-2273 to resolve technical difficulty with online programs or school equipment. During the call you are provided a ticket number. Record the ticket number and the Learning Coach can request an absence excuse if applicable by sending a k-mail to the Attendance Office with the ticket number.

My Websites and Logins

Site	Address	What is it for?
Agora Eagles	http://www.agoraeagles.org/	School wide information and Middle School specific information and resources, including your team website.
Scantron	https://admin.edperformance.com/!/login.ssp **Site ID: 72-7452-9700** **User ID:** (your student ID #) **Confirm your name and begin**	Math/Reading Testing
OLS	http://www.agoraeagles.org/ (click on the OLS login button) **User ID:** **Password:**	Online lessons, Class Connect, K-mail
Google Ed	http://tinyurl.com/AgoraGoogleEd **Username:** (your student ID #) **Email:** (your student ID#)@agoraeagles.org **Password:** agora_(your student ID #) Example: agora_11111)	Assessments, projects, forms, exit tickets
Sapphire	https://tinyurl.com/agoraportal **User ID:** **Password:** **Pin #:**	Course gradebook and assessments
Study Island	www.studyisland.com **Username:** your student ID #@agora (Example: 11111@agora) **Password:** agora	Pathway assessments
Questbase	Access from teacher website with the teacher provided password	Possible assessments